Food Rescue Driver (Part-Time) - Second Helpings Atlanta

Second Helpings Atlanta is a food rescue and hunger relief organization whose mission is to reduce hunger and food waste in the Metro Atlanta area by rescuing healthy, nutritious, surplus food and distributing it to a network of nonprofit partners with feeding outreach programs. Learn more about our work at secondhelpingsatlanta.org.

The part-time Food Rescue Driver is a key team member in our food rescue network. This position is part of SHA's Operations team and reports to the Operations Director. Central to this role is ensuring the timely, accurate, and efficient pickup and delivery of food donations, along with supporting our warehouse operations.

Responsibilities

Driving and transportation

- Drive vehicles in the SHA fleet, including a sprinter van, a commuter box truck, and a non-CDL 26 ft. box truck, with potential for additional vehicles
- Provide timely and accurate pickups and deliveries of food based on schedule
- Load and unload donations, which may include packing donations into boxes, weighing donations on a scale or pallet jack, moving pallets, and lifting boxes
- Check the daily and weekly schedule and clarify any questions before and during routes
- Accommodate last-minute changes or additions to the daily route schedule
- Communicate food rescue issues or observations promptly, and report pounds and meals picked up and delivered accurately and on time
- Act as a good representative of SHA during driving and warehouse work
- Accurately track and submit weekly driving hours to ensure compliance
- Maintain all required driver documentation, including daily driving logs and inspection logs
- Complete all driving requirements, including driving tests and physicals
- Support fleet maintenance as needed

Warehouse support

- Receive product into the warehouse, perform quality checks, and move donations into cold or ambient storage
- Organize SHA's allotted pallet slots, ensuring all SHA items are properly put away and labeled
- Restack and organize food on pallets and shelves to make the best use of storage space
- Ensure food safety protocols and standards are followed with all SHA inventory
- Complete any other duties as required to ensure effective SHA operations

Skills and qualifications

- Georgia driver's license
- Ability to maintain a clean driving record
- Experience driving commercial vehicles (CDL not required)
- Proven record of safely driving a 26-ft (or larger) box truck; confident driving a refrigerated sprinter van and refrigerated box truck
- Due to contact with children and vulnerable populations, clear background and driving record checks are required
- Timely communication skills
- Comfortable operating manual and battery-operated pallet jacks and other warehouse equipment
- Ability to follow safe operating practices while driving and in a warehouse
- Ability to complete any required (legally or SHA-mandated) tests and documentation for driving
- Pleasant and professional demeanor, with the ability to interact effectively with a variety of partners (food donors, agencies, etc.)
- Ability to perform physical labor using proper lifting techniques, which may require bending and lifting loads of up to 50 pounds

Schedule and location

- **Schedule:** Part-time, a minimum of 20 hours per week, with additional hours available based on the needs of the business. Occasional evening or weekend hours may be required.
- **Location:** Warehouse located at 970 Jefferson St. NW, Atlanta, GA 30318

How to apply

- Contact the Executive Director at Alexei@secondhelpings.info with a resume outlining your professional driving history. Please include "Part-Time Food Rescue Driver" in the email subject line.
- This position requires a background and driving record check.

Equal employment opportunity

Second Helpings Atlanta provides equal employment opportunities to all employees and applicants for employment without regard to race, color, ancestry, national origin, gender (including pregnancy), sexual orientation, marital status, religion, age, disability, gender identity, genetic information, service in the military, veteran status, and any other classifications protected by law. Equal employment opportunity applies to all terms and conditions of employment, including hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation, benefits, training, and any other term or condition of employment. Violations of this policy will not be tolerated. We strongly value a diverse workforce and inclusive culture for all employees.